

**SIKKIM GOVERNMENT COLLEGE MANGSHILA  
MANGAN**  
Affiliated to Sikkim Central University



**PROSPECTUS  
(2026-2027)**

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## **Principal's Message**



Sikkim Government College, Mangshila, welcomes you to this vibrant academic community. Located in North Sikkim, District Mangan, our college is dedicated to academic excellence, inclusivity, and holistic development.

We follow the National Education Policy (NEP) and offer a progressive curriculum that prioritises multidisciplinary learning, skill acquisition, and critical thinking. We aim to provide students with an education that enhances their knowledge, cultivates creativity, innovation, and ethical values.

Our dedicated faculty, supportive learning environment, and expanding infrastructure empower students to realise their full potential. We encourage participation in co-curricular and community-based activities, fostering leadership qualities and social responsibility.

Nestled in the unique ecological and cultural tapestry of North Sikkim, our college offers a learning experience deeply intertwined with local heritage while equipping students for global opportunities. We are committed to shaping responsible citizens who contribute significantly to society and the nation.

Join us at Sikkim Government College, Mangshila, and become an integral part of a vibrant academic community that upholds knowledge, integrity, and excellence.

Dr. Karma Samten Bhutia  
Principal  
Sikkim Government College Mangshila  
North Sikkim.  
[mangshilacollege@gmail.com](mailto:mangshilacollege@gmail.com)



**Vision:** *To seek excellence with discernment, nurturing responsible global citizens through holistic education, ethical values and a commitment to social transformation, and to build a mutual respect and diversity*

**Mission:** *Development of Young minds not as mere observers but as partakers of society by encoring both intellectual and social sense.*

**Values:** *Following the motto of the college 'SCIS TE IPSUM' meaning 'Know Thyself' the students are encouraged not only to discover themselves but also encouraged to understand and add to the mechanisms of civilised society, as a good player must also become a good team member.*

**Goals:**

- *To promote innovations both technological and non-technological in the process of learning and teaching.*
- *To encourage and provide space for critical thinking.*
- *To encourage the advancement of knowledge by making necessary requirements. Available for the courses provided by the college.*
- *To contribute towards the academic, intellectual, social and cultural scenario of the state.*
- *To educate and train human resource of the state.*

## *College Profile*

Sikkim Government College, Mangshila, established in 2017, is situated in a developing hamlet between Gangtok and Mangan district, Sikkim. It stands as the only institution of Higher Education in the North Sikkim, serving and providing essential academic opportunities to the local population. The college is affiliated to the Sikkim Central University. As per Order No. 357/2020 dated 29/12/2020, the college functions as an autonomous institution of higher education.

Committed to contributing to the nation-building process, the college strives to provide an educational-friendly curriculum and a conducive learning environment. It also caters to providing quality higher education for students in the surrounding regions. Over the years, the college has gradually built an infrastructure that boasts its own campus on a plot of land spanning approximately 7.95 hectares. The newly constructed infrastructure encompasses hostel facilities for both boys and girls.

Sikkim Government College, Mangshila, also endeavours to have an inclusive campus infrastructure for differently-abled students. The college strives to maintain a well-stocked library that covers the subject matter taught in the college. Currently, there are 17 teaching faculties in different departments in the college. The government college strives towards maintaining the student-teacher ratio as per the University Grants Commission guidelines. There are approximately 21 non-teaching staff working in various capacities who assist in the smooth administrative functioning of the college.





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Gangtok, Sikkim, India  
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Website: www.su.ac.in



सिक्किम विश्वविद्यालय  
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Uttarakhand State Council of Higher Education, Dehra Dun, U.P. 248001  
A Central University established by an Act of Parliament of India in 1977 and approved by UAC in 2019

SU/REG/Acad/F-1/01/2018/Vol-II//65

Date: 29.12.2020

**AFFILIATION ORDER - 357 /2020**

Under the provision of Section 6 of the Sikkim University Act, 2006 (10 of 2007) and with the approval of the Vice-Chancellor on the recommendation of Inspection Team, **Temporary Affiliation is hereby accorded to Government Arts College, Mangshila, North Sikkim for the Academic Session 2021-22** with the following programme subject to approval by Executive Council.

1. **B.A (Hons.) in History, Political Science and English**

**The affiliation is subject to compliance of the following conditions made in the inspection report.**

1. The college shall strictly follow the norms, academic calendar, teaching schedules, evaluation method and other activities of the University related to Affiliation of College.

Ty. K. Shibu Kaul  
(T.K.KAUL)  
**REGISTRAR**  
कुलसचिव  
Registrar  
सिक्किम विश्वविद्यालय  
Sikkim University

**Distribution:**

1. PS to VC for kind information of the Vice-Chancellor.
2. Director, Higher Education, Education Department, Govt. of Sikkim
3. Principal, Govt. Arts College, Mangshila, North Sikkim
4. Guard file.

# Programmes Offered (2026-27)

## Structure of Four-Year Undergraduate Programme (FYUGP)

**Four-Year Under-Graduation (4YUG) Structure**

Year	Semester	Discipline Specific Major (MJ)		Minor				Inter/multi-disciplinary (MD)		Ability Enhancement Courses (AE)		Skill Enhancement Courses (SE)		Value Added Course (VA)		Internship (IN)		Research Project/ Dissertation (RP)		Total	
				Disciplinary (MN)		Vocational (VE)		Course	Credit	Course	Credit	Course	Credit	Course	Credit	Course	Credit	Course	Credit		Course
		Course	Credit	Course	Credit	Course	Credit														
1 <sup>st</sup> Year	Sem I	MJ-1	4	MN-1	4			MD-1	3	AEC-1	2	SEC-1	3	VAC-1	2					20	
	Sem II	MJ-2	4			VE-1	4	MD-2	3	AEC-2	2	SEC-2	3	VAC-2	2					20	
	Level	(100)		(100)		(100)								VAC-3	2					40	
2 <sup>nd</sup> Year	Sem III	MJ-3	4	MN-2	4															21	
		MJ-4	4							AEC-3	2	SEC-3	3								
		MJ-5	4																		
	Sem IV	MJ-6	4			VE-2	4	MD-3	3	AEC-4	2									21	
		MJ-7	4																		
Level	200		200		200															82	
3 <sup>rd</sup> Year	Sem V	MJ-9	4	MN-3	4															20	
		MJ-10	4																		
		MJ-11	4																		
		MJ-12	4																		
	Sem VI	MJ-13	4			VE-3	4										IN-1	4			20
		MJ-14	4																		
Level	60		16		8		9		8		9		8		4		0			122	
Level	300		200		200																
4 <sup>th</sup> Year	Sem VII	MJ-16	4	MN-4	4															20	
		MJ-17	4																		
		MJ-18	4																		
		MJ-19	4																		
	Sem VIII	MJ-20	4	MN-5	4																20
		HwR Or Hons																	RP	12	
Level	400		300		300																
Overall Credits	HwR- 80 Hons- 92		20		12		9		8		9		8		4		12 (RP)			162	

## Implementation of National Education Policy (NEP 2020)

Sikkim Government College in Mangshila, nestled in North Sikkim's remote border region, is dedicated to effectively implementing the National Education Policy 2020. Its academic structure offers a holistic multidisciplinary and skill-oriented education, catering to the evolving needs of students and society alike.

Following NEP 2020, the college has embraced a student-centred and flexible learning approach. This ensures quality higher education for learners from diverse backgrounds, even in geographically challenging areas.

### Key Initiatives under NEP 2020

**Multidisciplinary Approach:** The college encourages students to explore subjects across various disciplines, fostering a well-rounded and comprehensive education.

**Flexible Curriculum and Credit System:** A Choice-Based Credit System (CBCS) with provisions for multiple entry and exit has been introduced. This flexible curriculum and credit system offers students greater academic flexibility and mobility.

**Skill Development and Employability:** This institution offers skill enhancement courses vocational training and practical learning to prepare students for employment and entrepreneurship.

**Academic Bank of Credits (ABC):** The college supports the Academic Bank of Credit framework, allowing students to digitally store and transfer their academic credits.

**Use of Technology in Education:** Blended learning methods, including online classes and digital resources, are used to improve both teaching and learning outcomes.

**Holistic and Value-Based Education:** Co-curricular and extracurricular activities are equally important for student development. This includes fostering ethical values environmental awareness and community engagement.

## **Institutional commitment**

Located in a remote area, Sikkim Government College, Mangshila is committed to enhancing its academic offerings in line with NEP 2020. Faculty members actively engage in training and development programmes to incorporate innovative teaching methods. The College remains dedicated to fostering responsible skilled and socially conscious citizens by embracing the transformative vision of NEP 2020.

## **Discipline Offered**

Students can choose their Major and Minor from the following subjects:

- English
- History
- Political Science
- Lepcha
- Bhutia
- Limboo

## Types of Courses and Codes for four year Undergraduate Programme (FYUGP)

Code	Name	Explanation of the Course
<b>MJ</b>	<b>Major Courses</b>	Core course in a discipline/subject which is of the main focus and the degree will be awarded in that discipline/subject
<b>MN</b>	<b>Minor Courses</b>	Courses that are included to help a student to gain a broader understanding beyond the major discipline
<b>VE</b>	<b>Vocation Education (Minor)</b>	Courses which are aimed at imparting skills along with theory and practical
<b>MD</b>	<b>Multidisciplinary Courses</b>	Courses that are intended to broaden the intellectual experience of the students and form part of liberal arts and science HISTORY
<b>VA</b>	<b>Value Added Courses</b>	Courses under this category include Indian knowledge systems, Cyber security, Global citizenship, History, health, wellness, and Yoga etc
<b>IN</b>	<b>Internship</b>	Courses which are completely dedicated to internship which involves attachment with an institution or industry for a specific period
<b>PR</b>	<b>Practical Courses</b>	These courses are completely dedicated to the practical or lab activity or studio activities etc, without any lecture or tutorial component
<b>AE</b>	<b>Ability Enhancement Courses</b>	Courses which are aimed at achieving competency in a Modern Indian Language (MIL) and in the English language with special emphasis on language and communication skills
<b>SE</b>	<b>Skill Enhancement Courses</b>	The courses which are aimed at imparting skills, hands-on training soft skills, etc., to enhance the employability of students
<b>RP</b>	<b>Research/Dissertation</b>	This course mandates the students to carry out a research project which involves in-depth exploration of specific research questions, problem, or topic under the guidance of faculty members that leads to the submission of dissertation followed by viva voce exam. Please note that the courses on research methodology and statistics should be included under core courses (C), not under research (R)

# Important Instruction for Online Admission

## STEP 1: Application Process

Registration of students for admission in Sikkim Government College, Mangshila for the academic year 2026-27 will be done through online mode. The advertisement will be published through various digital and non-digital platforms. Candidates are directed to visit: (to be updated). Name of the applicant will appear in the Merit List after online verification of documents as per eligibility/merit.

**Note: Applicants are advised to give their personal WhatsApp number and Email ID.**

## STEP 2: Post Selection Process

Selected candidates go through verification and other admissions formalities carried out by Admission committee. Candidates admission is provisional until he/she submit all the relevant documents and complete university registration in addition to other formalities (date for registration is notified by the university)

### **Lists of Documents required during admission:**

- Scanned copy of passport size photograph
- Scanned copy of signature
- Matric (10th) Marksheet
- 12th marksheet
- Migration Certificate
- Character Certificate
- Transfer Certificate
- Certificate of Identification (if applicable)
- Reserved Category Certificate (if applicable)
- Aadhar card
- Blood Group Certification
- Residential Certificate (for foreign students/non local)

**Important Note: During Physical verification, students must bring their original documents along with photocopies of above listed documents.**

## Tentative Admission Schedule for Undergraduate (UG)

Title	Date/Timeline
Online Registration and submission of Application	
Online documents verification	
1st Merit List	
1st Merit List Admission	
2nd Merit List	
2nd Merit List Admission	
Physical Counselling for Leftover candidates	

### Admission Committee 2026-27

Chairperson: Dr Karma Samten Bhutia (Principal)

Convenor: Dr Samten Doma Bhutia (Dean of Student Affairs)

#### Teaching Members:

1. Mr. Mahendra Gurung

#### Non- Teaching Members:

1. Mrs. Norbu Doma Lepcha
2. Mr. Bikash Limboo

# University Registration

Bonafide students of Sikkim University are provided with a one-time registration certificate for the programme of their study. The student shall fill up the prescribed form online and submit the same to the college for registration. The registration dates are notified by the University and further circulated by the college on its notice board, Facebook page (Sikkim Government College, Mangshila) respective WhatsApp group among others. Failure to register, and submit relevant documents on time shall automatically lead to cancellation of admission. For any issues related to registration, Students should write to [suregistration@cus.ac.in](mailto:suregistration@cus.ac.in)

## **Withdrawal**

Students wishing to withdraw in mid-session must apply to the Principal in writing. They should surrender all the documents issued by the College. Subsequently, their names will be permanently removed from the College academic rolls. Students without COI/SS who withdraw in mid-session automatically forfeit their deposits and payments made to the College. Students admitted to the 1st semester, who desire to withdraw their admission, should apply for withdrawal after 30 days from the date of their admission. For Migration Certificate, students should apply in the prescribed form to the University through the Head of the Institution. The form may be collected from the office of the Dean of Students' Affairs.

## **Transfer and Character**

Students wishing to apply for a Transfer and Character Certificate must take prior permission from Sikkim University and submit a written application at least three days in advance to the Principal. Those without COI/SS must pay a transfer fee of Rs. 50 each for Transfer and Character to the College for the same.

## **Inward Transfer**

The subject combination he/she is pursuing must be one of the combinations offered in the college. If approved, the student has to produce Original Transfer and Character Certificate, Identity card etc. from the previous college. After that, he/she should report to Sikkim University and obtain a NOC. If the applicant is granted NOC by the Sikkim University, they will be enrolled in the college. However, it is the responsibility of the concerned student to ensure that minimum attendance of 75 % is met.

## **Outward Transfer**

An applicant should first obtain a written consent from the college he/she wants to get transferred to. Then they must seek the permission of the Principal, Sikkim Government College, Mangshila to leave the college. Once approved, they should get necessary clearance as directed by Dean's office. Their name would be struck off from the college rolls and relevant documents will be handed over to them. They must then write to Sikkim University to obtain the NOC to join the new college.

### **Anti-Ragging Committee and Anti-Ragging Squads**

In accordance with the direction of the Supreme Court of India and UGC Regulations vide Letter No. F.1-16/2009(CPP-II) dated 21st October, 2009 and Paragraph 7.1.1 of Sikkim University Anti-Ragging Rules, 2009, the College has constituted Anti-Ragging Committee and Anti - Ragging Rules Squads with the basic objectives to co-ordinate, monitor and regulate anti-ragging activities in College, Hostels, Library and Canteens of the College. Principal is the ex-official Chairman of the Anti-Ragging Committee and the Dean of Students' Affairs is the ex officio Chairman of the Anti-Ragging Squad. The aggrieved students can lodge a complaint in the office of Principal/Dean of Students' Affairs/Head of the Department of the concerned subject. To ensure a ragging free environment in the college, every student and their parent must submit an anti- ragging affidavit during the first admission and at the time of annual registration.

### **Examination System**

Sikkim Government College, Mangshila follows a semester-based system as per the guidelines laid by UGC. The semester based system comprises of six semesters for UG programmes. Each semester is of six months duration comprising of two sessional tests and a University Odd & Even semester examination at the end of each semester. After successful completion of each semester, students are eligible for promotion to next semester. The semester system makes the students more accountable and, therefore, more focused on the course work. Accountability promotes attendance of the students Course work is also more intensive and performance oriented compelling the student to keep up with the lectures and assignments on daily basis. This leads to frequent and needed interaction between teachers and students resulting in a more comprehensive social and academic atmosphere.

### **Advantages of Semester System**

- Rigorous, continuous and one-on-one system of evaluation.
- Assignments are completed within the stipulated me frame.
- At the end of the year examination module, students tend to take their courses lightly which is not true of the semester system.
- Trains students to excel and builds up confidence.
- Institutional attachment increases sharply.
- Increased number of courses, leading to a broader based education.

## **Sessional Tests and End-Term Examination**

1. A student who has applied for permission to sit for the examination, appeared in all the internal session exams and attended at least 75% of the classes in a paper shall be eligible to sit for the examination of that particular paper. However, Principal, on satisfying himself/herself about the genuineness of the case, may condone shortage of attendance by 5% if duly recommended by the concerned HoD/ IC.
2. Ordinarily a student shall not be detained in any Semester even if the student attends less than 75% of the class held in that particular semester and/or fails in the End Semester Examination subject to the condition that the student has to clear all papers within the stipulated number of semesters as is fixed by the University failing which the student would be declared 'failed' and has to restart from the first semester of the course in case still willing to pursue study.
3. Internal and external evaluation shall be in the proportion of 50:50 wherein the first two session tests shall be of 25 marks each. The End Semester Examination shall have a total score of 50 marks.
4. Students seeking to repeat a paper or more shall seek permission of the Controller of Examination (CoE) through the Principal of the College at least one month before the date of examination and, if permitted, shall pay the fees prescribed by the University from time to time at least one week before the date of examination.
5. The End-Semester theory examination will be of 2 hours duration. The examination routine for the End-Semester will be prepared by the office of the CoE. The CoE shall notify the End-Semester examination routine at least one week before the actual date of commencement of the examination.

## **Evaluation Pattern**

Weightage (in %) First/Second Sessional Test-	50
End-Semester Examination-	50
Total-	100

Marks in Percentage	Grade	Grade Point
> 95	O	10
> 85 but < 95	A+	9
> 75 but < 85	A	8
> 65 but < 75	A-	7
> 55 but < 65	B+	6
> 45 but < 55	B	5
> 35 but < 45	B-	4
> 25 but < 35	C+	3
> 15 but < 25	C	2
>15	C-	1

Under Continuous Comprehensive (CCE) system, entire semester is divided into three components with the following marks distribution Sessional A: 25 marks, Sessional B: 25 marks, End semester examination: 50 marks. Sessional A examination is a centrally conducted internal examination of one hour duration. Sessional B examination is decentralised and conducted by the respective departments. Further, a department has the prerogative to conduct Sessional B in any of these forms: Written Examination/ Term Paper Presentation/ Book Review/ Group Discussion or in any other form approved by Sikkim University. End Semester examination is a centrally conducted University examination of two hours duration. \* University/ College may modify any of the above, if necessary.

### **UNIVERSITY REGULATIONS ON CONDUCT OF EXAMINATIONS**

1. Sessional Tests and End-Term Examination: A Student, who has applied for permission to sit for the examination, paid the examination fees and have attended at least 75% of the classes in a paper shall be eligible to sit for examination in that paper. However, if a student fails to score 75%, Principal or the Dean of the College, on satisfying himself/herself about the genuineness of the case, may condone shortage of attendance by 5% if duly recommended by the concerned Head of Department. A student who is still short of attendance will repeat the entire examination in the next relevant semester.
2. There shall be a continuous evaluation of the progress of students throughout a semester in a manner approved by the Academic Council and an End-Term Examination at the end of each semester.
3. A student may be allowed to repeat one or more papers in relevant semesters. However, they are advised to check their eligibility and procedure for application with the Exam Cell well on time, that is, at the beginning of the semester.
4. Students seeking to repeat a paper or more shall seek permission of the Controller of Examination, through the Head of the Department or Principal of the College, as per Sikkim University regulation and, if permitted, shall pay the fees prescribed by the University within the stipulated time.
5. The End-Semester Examination will be of 2 hours duration. For practical papers, however, standard norms in respective disciplines may be followed.
6. Students are advised to update themselves about changes in regulation (if any) by Sikkim University.

### **Examination cell**

**Chairperson:** Dr Karma Samten Bhutia, Principal.

**Convenor:** Mr. Rojan Tamang, Vice-Principal.

### **Teaching Member:**

Mr. Mahendra Gurung

### **Non-Teaching Member:**

Mr. Bikash Limboo  
Mrs. Norbu Doma Lepcha  
Ms. Punam Limboo

### **Attendance**

Students must attend a minimum of 75% of the class lectures. Students whose attendance falls below the mandatory 75% will not be allowed to appear for the End- Semester Examination in the relevant paper where his/her attendance is below 75%.

### **Fee Structure**

The Government of Sikkim has relaxed fee for students hailing from Sikkim (SSC/COI/RC) till Academic Session 2014-15. However, as per the Notification No. 58/Directive/(HE)/HRDD dated 20/05/2015 and its partial notification dated 27/05/2016 by the Office Order No: 25/Dir(HE)HRDD in conformity with the regulation informs the students (SSC/COI/RC Holders) pursuing Undergraduate Course, need to submit Registration fees of Rs 700/- directly to the affiliating University in favour of Sikkim University from the Academic year 2015-16, 2016-17 and onwards.

<b>Heads</b>	<b>Amount in Rupees</b>
<b>Registration Charges</b>	200
<b>Marks Sheet Charges</b>	200
<b>Degree Certificate Charges</b>	300
<b>Total</b>	700

Note: Students who possess “Sikkim Subject Certificate (SSC)” or “Certificate of Identification (COI)” or “BPL card holders amongst students possessing Residential Certificate (RC) are exempted from paying college fees.

According to Notification no. 210/DIR(HE)/HRDD Dated: 22.08.14, the following directives have been given to all Government Colleges. College fees including examination fees has been waived for all students with Sikkim Subject Certificate/Certificate of Identification, since academic session 2014-2015.

According to Notification no. 58/DIR(HE)/HRDD Dated: 20.05.15 Students without Sikkim Subject Certificate/Certificate of Identification shall pay the college fees as under, namely:

### Fees for COI Holders

Details	BA
Admission Fees	NIL
Tuition Fees	NIL
College ID & Library card	350
Prospectus Fees if not paid earlier	300
Total	650

### Fees for Non-COI & Holders

Details	BA
Admission Fees	1271
Tuition Fees	1800
College ID & Library card	350
Prospectus Fees if not paid earlier	300
Total	3721

### Fees for Foreign Nationals

Details	BA
Admission Fees	1271
Tuition Fees	3000
College ID & Library card	350
Prospectus Fees if not paid earlier	300
Total	4921

### **Students Slip-cum-Identity Card**

All the students of College will be issued students' slip cum Identity Card. This Card is to be carried by the student at all times and students shall produce it, as and when required by the College Administration, Management, Academia, College Discipline Committee. Students shall renew this card every time he/she is promoted to next semester, by producing the recent, valid & relevant admission fee slip.

### **Re-Registration**

After declaration of results, each student must re-register for the subsequent semester. Students are required to submit a copy of their marksheet along with their identity card on the notified dates to the office of Dean for re-registration. Identity cards of students are also renewed during this exercise. Failure to re-register shall lead to removal of names from the College rolls as the College administration assumes that the student has discontinued his/her studies. Names of such students may not be reflected in any official correspondences.

### **Leave**

All leaves of absence for a period of more than three days must be addressed to the Principal. Such leaves have to be substantiated by proper documents like a medical certificate given by the medical board of STNM Hospital, death certificate in case of demise of immediate family member, selection letter from recognised body in case of a student representing State/Nation in National or International tournaments/events etc. However, the leave rules of Sikkim University for a student in determining the attendance of a student shall be taken into reference while considering such please.

### **OBTAINING BONAFIDE CERTIFICATE FOR SCHOLARSHIP**

Students applying for various scholarship schemes are required to obtain a Bona fide certificate from the college ensuring that the student is indeed currently studying in the college. The format of such a certificate, if provided, must be first completely filled by the students and then must get it verified from the Dean's office before obtaining the principal's signature. For verification process students must produce.

- College Identity Card.
- Marksheet from previous semester (for second and subsequent semester students)/class 12th or equivalent Marksheet (for first semester students).

## Library Hall





## **Library**

College has a library dedicated to all the departments and is available for student access from 10 am- 4pm.

## **Library committee**

Mr. Samphel Bhutia

Mrs. Nirmala Rai

Ms Prena Limboo

## **College Notice Board**

Important informations are brought to student's attention through the college notice board. Therefore, the students are instructed to check the board in regular terms.

## **College Dress**

All the students must attend their classes in proper college uniform. Strict disciplinary action will be taken in case of violation of dress code. Uniform Colour:

1. Coat: Montreal Blue
2. Cardigan: Montreal
3. Pants: Charcoal Grey
4. Shoes: Black
5. Shirt: white





As per UGC (University Grants Commission) guidelines, Sikkim Government College Mangshila have ramp installation to provide facilities for accessibility and inclusion, particularly for individuals with differently-abled. These ramps are designed to facilitate movement for wheelchair users and others who may have difficulty using stairs.



A College Ambulance is an essential facility that ensures the safety and well-being of students, faculty, and staff. It provides immediate medical assistance in case of emergencies such as accidents, sudden illness, or health complications on campus. Equipped with basic life-support equipment and first-aid facilities, the ambulance enables quick transportation to nearby hospitals when required. The availability of a college ambulance reflects the institution's commitment to health, safety, and a secure learning environment.



A college bus service is an important facility that ensures safe, reliable, and convenient transportation for students and staff. It connects the campus with nearby towns and village, making daily commuting easier, especially for those from remote areas. The buses are operated on fixed routes and schedules, with attention to safety and punctuality. This facility reflects the institution's commitment to accessibility, inclusivity, and the overall well-being of its academic community.

## **Teaching Staff**

### **Department of Political Science**

1. Miss Pema Ongmu Bhutia (HoD)
2. Mrs. Karma Diki Ongmu Bhutia
3. Miss Dechenla Kazi

### **Department of English**

1. Mr. Rojan Tamang (HoD)
2. Mr. Sangay Tashi Bhutia
3. Mrs. Divya Subba

### **Department of History**

1. Dr. Samten Doma Bhutia (HoD)
2. Mr. Mahendra Gurung
3. Mr. Sonam Choda Bhutia

### **Department of EVS/EHS**

1. Mrs. Basanti Rai
2. Mr. Kunzang Tshering Bhutia

### **Department of Limboo**

1. Sova Limboo
2. Oti Hangma Limboo

### **Department of Bhutia**

1. Dechen Lhamu Bhutia
2. Chopel Lepcha

### **Department of Lepcha**

1. Pema Tarbu Lepcha
2. Denka Lepcha

## **Non-Teaching Staff**

1. Mrs. Norbu Doma Lepcha- Data Entry Operator
2. Mr. Sameer Limboo- LDC
3. Ms. Punam Limboo- Office Assistant
4. Mr. Bimal Limboo- Office Assistant
5. Mrs. Nirmala Rai- Office Assistant
6. Mr Dinesh Sharma- Assistant Programmer
7. Mr. Ajay Limboo- Office Assistant
8. Ms. Pema Chungden Bhutia- Office Assistant
9. Mr. Bikash Limboo- Office Assistant
10. Ms. Kalzang Ongmu Bhutia- Office Assistant
11. Ms. Prerna Limboo- Office Assistant
12. Mr. Subash Sharma- Office Assistant

13. Mr. Philemon Lepcha- Office Assistant
14. Mr. Noven Limboo- Office Assistant
15. Mr. Samphel Bhutia- Office Assistant
16. Mr. Birkha Man Limboo- Bus Driver
17. Mr. Lhendup Sherpa- Ambulance Driver
18. Ms. Hang Yama Limboo- Mali
19. Ms. Anjana Pariyar- Safai Karmachari
20. Mr. Karma Tshering Bhutia- Night Guard
21. Mr. Bijay Limboo- Ambulance Driver

## **RULES & REGULATIONS**

1. Students must strictly observe and follow all the rules, regulations and traditions of the College.
2. All students must conduct themselves befitting their status as students of the College both within and outside the campus. They are answerable to the principal for their behavior in general and within the College campus in particular.
3. Subordination or misconduct of any kind, indecent gestures or remarks, offensive graffiti or pestering misuse of electronic media like Facebook, twitter etc. to malign the College and teachers will be viewed as a serious breach of discipline. Such cases will be dealt with severely and the defaulter will be expelled from the Institution without any notice.
4. Smoking, gambling, use or possession of alcohol/drugs by the students is prohibited at all times. Such cases, regardless of circumstances, will result in immediate expulsion without any further appeal for readmission.
5. Students are expected to acquaint themselves regularly with the information displayed on the College notice boards.
6. No fund collection for any purpose whatsoever shall be allowed in the College without the explicit permission of the principal.
7. Students are not allowed to hold any meeting or rallies, invite, guests or arrange for any person to address any gathering in the campus without the prior permission of the Principal.
8. Students must carry their Identity Card with them at all times as they may be asked to produce the same at any time.
9. Any person, people or students other than the authorised official/staff, if found mishandling the College gate and property will be automatically subjected to law and the Police.
10. Students are required to be dressed improper uniform when in college. Each student shall conduct herself/himself, both within and outside the campus of the College, in a manner befitting a student of a prestigious College.
11. Each student shall show due respect and courtesy to the teachers, administrators, staff of the College, and to the visitors and residents of the College, and good behaviour to their peers.
12. Lack of courtesy and decorum; unbecoming conduct within and outside the College; wilful damage to College property, removal of any property belonging to the College, fellow students or other personnel and residents of the College; use of abusive language: disturbing fellow students in their studies; breach of rules and regulations of the College; adoption of unfair practices in tests, quizzes, assignments, or examinations, noisy and unruly behaviour etc. shall constitute violation of the code of conduct.

13. Loud talking, loitering or congregating, being a source of distraction and annoyance to others is not permitted. Use of cell phones is strictly prohibited during examination. Its use would entail confiscation of the handset. It would be returned only: At the end of the course or, After a settlement with the Principal and Discipline Committee along with the defaulter's Parents.
14. Students will not operate any machinery/equipment without the permission of then instructor.
15. No responsibility will be accepted by the College for any injury, loss or damage to the personal articles of students.
16. It is compulsory for the students to attend functions/activities organized by the College on various occasions, in proper College uniform, whether the function falls on a working day or on holiday unless notified otherwise. Absence from such function without valid reasons will invite disciplinary action.
17. Students are prohibited to take part in ragging, political activity or any activity which is detrimental to the dignity of the College. Any student found violating the rule or bringing disrepute to the College will be expelled from the College.
18. The students will compensate for any damage to college property/furniture caused by neglect or wilfully. Defacing the walls of college property will be viewed seriously.
19. Students must make all possible efforts to conserve electricity and water. They must switch off lights & fans (wherever installed) when they leave the classroom, lab etc. Students must help keep the College neat and clean and also preserve and maintain the gardens.
20. Any student found smoking or under the influence of intoxication of alcohol/drugs in the College is liable to strict disciplinary action which may lead to expulsion from the College.
21. The students are advised to see regularly the notices displayed on the College/hostel notice boards. The notice displayed on these notice boards shall be deemed to have been served on the students.
22. The Convener, Discipline Committee, in consultation with the committee members and with the approval of Principal, reserves the right to modify any of the College rules as and when necessary.
23. The decision of the Principal shall be final. A
24. Any student(s) found guilty of being involved in verbal or physical assault with members of the institution if guilty will be rusticated or expelled from the College.
25. Names of the defaulters will be reported by the Discipline Committee. Character Certificate will be issued by the Head of the Institution on receipt of clearance from the College Discipline Committee.

### **Statute Relating to Maintenance of Discipline amongst the Students/Visitors of the College**

1. Powers relating to discipline and disciplinary action are vested in the Discipline Committee appointed by the Principal. Further, every staff member has authority to prevent disorderly behaviour in the premises of the College.
2. Unauthorized entry within the College premises is strictly prohibited. If any person is found within the College premises without proper permission and he/she fails to satisfy the Discipline Committee about the intent of his/her visit, then it will be considered as a violation of the conduct of the College and their case may be reported to the nearest police station/outpost. This is also applicable for vehicles other than those permitted by the College authorities.
3. The College Authorities shall have authority to exercise all such disciplinary powers over students as they may find necessary for proper conduct of the College. Without prejudice to the powers of the Discipline Committee, detailed rules of discipline and proper conduct in class

rooms/laboratories/College campus may be supplemented where necessary by Heads of the Departments. Each student is expected to study and follow these rules.

4. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Discipline Committee and other authorities of the College who may be vested with the authority to exercise discipline under the rules and regulations that have been framed by the College.
5. Without prejudice to the generality of its powers relating to the maintenance of discipline and taking such action in the interest as may deem appropriate, the Discipline Committee may, in the exercise of its powers aforesaid, order or direct:
  - That any student(s) be expelled, or for a stated period, rusticated, or not allowed to attend a course or courses of study in a Department of the College for a stated period. Be fined, be debarred from giving a departmental examination or University Examination.
  - That the result of the student(s) concerned, in the examination(s) in which he/she appeared be withheld or cancelled. That the student(s) be suspended from the College till completion of pending enquiry.
6. Without prejudice to the generality of power to enforce discipline under the ordinances, the following shall amount to acts of gross indiscipline:
  - Coming to College without proper College uniform.
  - Coming to College with indecent hair style, the type and length of which has been specified by the Discipline Committee.
  - Ragging in any form in the premises of the College.
  - Physical assault or threat to use physical force against any member of the teaching/non-teaching staff of the College and against any student or member of public within premises of the College.
  - Carrying or threats to use any weapon with an intention to cause injury to any students/staff/visitor of the College.
  - Any violation of the provisions of the Civil Rights Protection Act, 1976. Violation of the status, dignity and honours of any student.
  - Any practice, whether verbal or otherwise, derogatory to women.
  - Any attempt of bribery or corruption in any manner. Wilful destruction of college property. Creating ill will or intolerance on religious or communal grounds.

### **Students Representative Council**

The Students Representative Council is directly accountable to the Dean of Student's Affairs and organises co-curricular and welfare activities in the College under his/her direction. The jurisdiction of the Council is limited within the College Campus only. The Council may be dissolved at any given time, by the Head of the institution, if he/she so desires.

Smoking and consumption of tobacco or any intoxicating or narcotic substance is strictly prohibited in the campus. The defaulter will be fined. 500/- on the spot or imprisonment up to 6 months and may lead to rustication from the College.

### **Prospectus Fee**

The College Prospectus fee of Rs 300 has to be paid to apply for any B.A courses.

## CAMPUS GROUND



## CO-CURRICULAR ACTIVITIES











Eco Club





## TOBACCO FREE EDUCATIONAL INSTITUTION

Sale of cigarettes and other tobacco products in an area within radius of one hundred yards of this educational institution is strictly prohibited and is a punishable offence.

If you see any violation, please report to -

Name DR KARMA SANTEN BHUTIA

Designation PRINCIPAL

Contact Person 9832470999

OR

Call at Quitline Number-1800-112-356 (Toll free)

By Order .

# NCC

The College has 3 SKM BN NCC senior division and senior wing units on campus. Students interested in character building and discipline with a probable career in the Armed Forces may join the NCC by submitting an application in the prescribed form with the appointed NCC Officers of the College.





